RSR Financial Resources, Inc.

Tax, Finance & Mortgage Consulting

Mailing: *P.O. Box 19845, Reno, Nevada 89511*

Physical: *1575 Delucchi Lane, Suite 209, Reno, Nevada 89502*

Phone: (775)-851-7900   Fax: (775)-851-7966

Web Site: www.rsrfinancial.com

Email: *rick@rsrfinancial.com*

Tax Organizer Basic

The following pages contain your Tax Organizer for 2011. Completing your Organizer will help us prepare your return more efficiently. It will also assist us in getting a complete picture of your tax situation so that we can look for ways to plan and keep your future taxes down. When sent you your return copy last year there might have been an organizer included with the pertinent numbers from last year's return on it. See if you can find it as it will help remind you of income and deductions that you reported last year.

The Organizer contains several sections that include common expenses and deductions that many taxpayers overlook. Please review these carefully. Each $100 of deductible expense you find in your 2010 records may save you up to $35 in federal and state income taxes. Enter all relevant information in the designated areas on each page. Feel free to add any notes or questions that might help us find ways to save you money. If you need to include additional information, or ask additional questions, use the back of a page or attach additional pages.

Please provide detailed information if you answer 'Yes' to any of the General or Business and Investment questions.

When you arrive for your appointment, please bring your completed Organizer and at a minimum any of the following that apply to you:

- *Last year's tax return (if not in our possession)*
- *Original Form[s] W-2*
- *Schedule[s] K-1 from partnerships, S-corporations, estates or trusts Information about contributions to a pension or other retirement plan if this is the first year you received income from the plan*
- *Form[s] 1099 or statements reporting dividend, interest, retirement or other income*
- *Form[s] 1098 and copies of real estate tax bills, etc.*
- *Legal documents pertaining to the close of sale or purchase of real property.*

Please call if we can be of any further assistance to you.

Sincerely,
Rick Romero
RSR Financial Resources, Inc.

TAX ORGANIZER

Basic Taxpayer Information

	First Name	Initial	Last Name	Suffix	Social Security No.
Taxpayer					
Spouse					

	Occupation	Date of Birth	Check if			
			Disabled	Blind	Dependent of Another	Presidential Election Contrib.
Taxpayer						
Spouse						

Street Address	
City, State & Zip	
E-mail Address	

Phone Res:	
Phone Work:	
Cell Phone:	

School District ______________________________

Filing Status ☐ 1 - Single; 2 - Married filing joint; 3 - Married filing separate; 4 - Head of Household; 5 - Qualifying Widower

Dependent Information

	First Name	Last Name	Social Sec. No.	Relationship	Months in home	Date of Birth	Disabled or full time student
1							
2							
3							
4							
5							
6							

Wages and Salaries

	Employer Name	Wages	Federal Tax Withheld	FICA Withheld	Medicare Withheld	State Tax Withheld	Local Tax Withheld
1							
2							
3							
4							
5							
6							

Pensions and IRAs

	Payer's Name	Gross Distribution	Taxable Distribution	Federal Tax Withheld	IRA
1					
2					
3					
4					

Attestation and Signature:

To the best of my knowledge the enclosed information is correct and includes all income, deductions, and other information necessary for the preparation of this year's income tax returns for which I have adequate records.

Sign ______________________________ Date ____________

here ______________________________ Date ____________

General Questions

Please check if "Yes" and provide documentation, if possible.

- [ ] 1. Has your marital status changed?
- [ ] 2. Have you been notified by the IRS of changes to a prior year's return, or received any other tax correspondence?
- [ ] 3. Are you being claimed as a dependent by another person?
- [ ] 4. Are there any changes in the dependent information from the prior year?
- [ ] 5. Did you have any children under the age of 19 (or 24 if a full time student) who received more than $950 in investment income?
- [ ] 6. Do you have dependents who are neither U.S. citizens nor U.S. residents?
- [ ] 7. Did you provide over half of the support for another person (or persons) during the year?
- [ ] 8. Did you purchase or sell a principal residence?
- [ ] 9. Did you receive payments from a pension or profit sharing plan?
- [ ] 10. Did you receive any distributions from an IRA or other qualified plan?
- [ ] 11. Did you receive any disability income?
- [ ] 12. Did you receive any foreign income or pay any foreign taxes?
- [ ] 13. Did you receive interest from a bank account or other financial account based in a foreign country?
- [ ] 14. Were you the grantor of or transferor to a foreign trust?
- [ ] 15. Were either you or your spouse enlisted in the military or National Guard?
- [ ] 16. If you or your spouse are self-employed, are either of you covered under an employer's health plan at another job?
- [ ] 17. Did you claim a First-time Homebuyer Credit for a home purchased in 2008?
- [ ] 18. Did you receive proceeds from an installment sale?
- [ ] 19. Did you make a loan at an interest rate below market rate?
- [ ] 20. Did you make gifts of over $13,000 to an individual?
- [ ] 21. Were there any changes to a prior year's income, deductions, or credits?
- [ ] 22. Did your employer pay premiums on life insurance in excess of $50,000?
- [ ] 23. Were any payments made on student loans?
- [ ] 24. Did you pay any educational tuition or fees for you or a dependent?
- [ ] 25. Did you purchase a 'clean fuel' or electric hybrid vehicle in 2010?
- [ ] 26. Did you refinance a mortgage or take out a home equity loan?
- [ ] 27. Were any contributions made to a traditional or Roth IRA for 2010?
- [ ] 28. Did you make any contributions to HSA (Health Savings Account) in 2010?
- [ ] 29. Did you purchase a new motor vehicle after Feb 16, 2009 and before Jan 1, 2010 and pay sales/excise tax on it in 2010?

Business and Investment Questions

- [ ] 1. Did you receive stock from a stock bonus plan with your employer?
- [ ] 2. Did you buy or sell any bonds?
- [ ] 3. Did you surrender any U.S. savings bonds?
- [ ] 4. Did you suffer a casualty, theft or condemnation?
- [ ] 5. Did you start a business, purchase a rental property or farm, or acquire interests in partnerships or S-corporations?
- [ ] 6. Did you own any investments for which you were not personally "at-risk?"
- [ ] 7. Did you own any interest in a Real Estate Mortgage Investment Conduit (REMIC)?
- [ ] 8. Did you sell any property or equipment on installments?
- [ ] 9. Did you incur any business-related educational expenses?
- [ ] 10. Did you incur any travel and entertainment expenses?
- [ ] 11. Did you purchase any special fuels for non-highway use?
- [ ] 12. Did you make any contributions to a Keogh or a self-employed SEP, SIMPLE or Qualified plan?

TAX PREPARATION WORKSHEET
FOR: ENTER YOUR NAME UNDER THIS LINE

RSR FINANCIAL RESOURCES, INC.
P. O. BOX 19845, RENO, NEVADA 89511
1575 DELUCHHI LANE #209, RENO, NEVADA 89502
775-851-7900 775-851-7966 (fax)
EMAIL: rick@rsrfinancial.com
WEB: www.rsrfinancial.com

SCHEDULE "A"
ITEMIZED DEDUCTIONS
2011

==

ITEMIZED DEDUCTIONS
SCHEDULE "A"

==

MEDICAL EXPENSES

MEDICAL INSURANCE PREMIUMS ________________

DOCTOR BILLS PAID ________________

DENTIST BILLS PAID ________________

HOSPITALS & LABS ________________

EYE GLASSES & CONTACTS ________________

SURGERIES ________________

TRAVEL (AIR, LODGING & TAXI'S) ________________

AMBULANCE ________________

DRUGS & Rx ________________

TAXES

AUTO REGISTRATION ________________

REAL ESTATE TAXES RESIDENCE ________________

REAL ESTATE TAXES SECOND HOME ________________

STATE INCOME TAXES ________________

SALES TAX (LARGE ITEMS) ________________

INTEREST

MORTGAGE INTEREST 1ST ________________

MORTGAGE INTEREST 2ND ________________

MORTGAGE INSURANCE PREMIUMS ________________

ORIGINATION FEES / POINTS ________________

MORTGAGE INTEREST MOTOR HOME/TRAILER ________________

DONATIONS

DONATIONS CASH ________________

DONATIONS NON-CASH ________________

ITEMIZED DEDUCTIONS - CONTINUED

==:

MISCELLANEOUS

CLASSROOM SUPPLIES & TEACHING AIDS	________________
CONTINUING EDUCATION	________________
DEPOSIT BOX	________________
EMPLOYMENT SEARCH	________________
FIREARMS, AMO & DEFENSE ITEMS (POLICEMAN)	________________
GAMBLING LOSSES	________________
INVESMENT ADVISORY FEES	________________
IRA CUSTODIAL FEES	________________
LICENSING	________________
PROTECTIVE CLOTHING	________________
TRADE PUBLICATIONS	________________
TAX PREPARATION	________________
TELEPHONE, CELL & INTERNET CONNECTION	________________
TOOLS & EQUIPMENT	________________
UNIFORM & MAINTENANCE EXPENSE	________________
UNION/ASSOCIATION DUES	________________

TAX PREPARATION WORKSHEET
FOR: ENTER YOUR NAME UNDER THIS LINE

CHILD CARE PROVIDER
INFORMATION
2011
PAGE 1 of 1

RSR FINANCIAL RESOURCES, INC.
P. O. BOX 19845, RENO, NEVADA 89511
1575 DELUCHHI LANE #209, RENO, NEVADA 89502
775-851-7900 775-851-7966 (fax)
EMAIL: rick@rsrfinancial.com
WEB: www.rsrfinancial.com

CHILD CARE PROVIDER INFORMATION NAME - INDIVIDUAL / COMPANY STREET ADDRESS	CITY, STATE ZIP CODE	SOCIAL SECURITY NUMBER	IRS/EIN NUMBER	AMOUNT PAID

Comments

TAX PREPARATION WORKSHEET	**RSR FINANCIAL RESOURCES, INC.**
FOR: ENTER YOUR NAME UNDER THIS LINE	**P. O. BOX 19845, RENO, NEVADA 89511**
____	**1575 DELUCCHI LANE #209, RENO, NEVADA 89502**
REQUIRED SOURCE DOCUMENT	**775-851-7900 775-851-7966 (fax)**
LIST	**EMAIL: rick@rsrfinancial.com**
2009	**WEB: www.rsrfinancial.com**

== =================== ================= ================= =================

THE FOLLOWING LIST OF DOCUMENTS ARE REQUIRED IN ORDER TO MATCH INCOMES AND EXPENSES THAT ARE BEINF REPORTED TO THE IRS ON YOUR SOCIAL SECURITY OR EIN NUMBERS. I NEED TO BE SURE WE MATCH THESE NUMBERS EXACTLY TO KEEP YOUR RETURN FROM BEING BUMPED OFF THE CONVEYOR BELT FOR FURTHER SCRUTINY. YOU CAN PROVIDE ME WITH FAX COPIES AND THE BASSIC LIST INCLUDES THE FOLLOWING FORMS:

== =================== ================= ================= =================

W-2 FORMS	**REPORTS YOUR WAGES**
W-2G FORMS	**REPORTS YOUR WINNINGS FROM GAMBLING ACTIVITY**
1099-INTEREST	**REPORTS YOUR INTEREST EARNINGS FROM BANKS AND CREDIT UNIONS**
1099-DIVIDEND	**REPORTS YOUR DIVIDEND EARNINGS FROM BMUTUAL FUNDS AND BROKERS**
1099-MISCELANEOUS	**REPORTS EARNINGS PRIZES, AWARDS AND SELF-EMPLOYMENT ACTIVITY**
1098-MORTGAGE	**REPORTS INTEREST, TAXES & INSURANCE PAID ON YOUR HOME AND/OR RENTAL PROPERTIES**
1098-GROSS PROCEEDS FROM REAL ESTATE	**REPORTS GROSS SALES PROCEEDS FROM REAL ESTATE YOU SOLD**
1099-G	**REPORTS INCOME RECEIVED DUE TO UNEMPLOYMENT INCOME**
GROSS PROCEEDS FROM STOCK TRADES	**REPORTS THE GROSS PROCEEDS FROM THE SALE OF STOCK YOU OWNED AND TRADED. UNFORTUNATELY YOU NEED TO LIST THE COST BASIS AND DATES YOU ACQUIRED THE STOCK TO DETERMINE THE GAIN OR LOSS ON THE TRANSACTIONS, OTHERWISE YOU WILL PAY TAX ON THE SALES AMOUNT. YOU NEED TO GET A "REALIZED GAINS & LOSSES" REPORT FROM YOUR BROKER TO GET THIS RIGHT.**
REAL ESTATE CLOSING DOCUMENTS (HUD-1)	**SHOWS NECESAARY DETAIL FOR REAL ESTATE PRUCHASES, SALES AND RE-FINANCING**